

Item No. 12a**TOWN OF LAUDERDALE-BY-THE-SEA****AGENDA ITEM REQUEST FORM****ADMINISTRATION**

Department Submitting Request

**John Olinzock**

Dept Head's Signature

<u>Commission Meeting Dates</u>	<u>Last date to turn in to Town Clerk's Office</u>	<u>Commission Meeting Dates</u>	<u>Last date to turn in to Town Clerk's Office</u>	<u>Commission Meeting Dates</u>	<u>Last date to turn in to Town Clerk's Office</u>
<input type="checkbox"/> Nov 10, 2009	Oct. 30 (5:00 p.m.)	<input type="checkbox"/> Jan 26, 2010	Jan 15 (5:00 p.m.)	<input type="checkbox"/> March 23, 2010	Mar 12 (5:00 p.m.)
<input type="checkbox"/> Dec 1, 2009	Nov 20 (5:00 p.m.)	<input type="checkbox"/> Feb 9, 2010	Jan 29 (5:00 p.m.)	<input type="checkbox"/> April 13, 2010	April 2 (5:00p.m.)
<input type="checkbox"/> Dec 8, 2009	Nov 25 (5:00 p.m.)	<input type="checkbox"/> Feb 23, 2010	Feb 12 (5:00 p.m.)	<input checked="" type="checkbox"/> April 27, 2010	April 16 (5:00p.m.)
<input type="checkbox"/> Jan 12, 2010	Dec 31 (5:00 p.m.)	<input type="checkbox"/> Mar 4, 2010	Feb 19 (5:00p.m.)	<input type="checkbox"/> May 11, 2010	April 30 (5:00p.m.)

NATURE OF AGENDA ITEM

- | | | |
|--|---|--|
| <input type="checkbox"/> Presentation | <input type="checkbox"/> Resolution | <input type="checkbox"/> New Business |
| <input type="checkbox"/> Report | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Manager's Report |
| <input checked="" type="checkbox"/> Consent Agenda | <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Attorney's Report |
| <input type="checkbox"/> Bids | <input type="checkbox"/> Old Business | <input type="checkbox"/> Other |

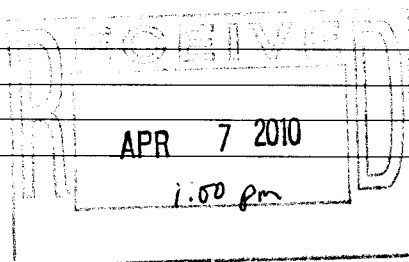
EXPLANATION: Commission Approval of Issuance of Forty-Five (45) Parking Permits to the Caribe Inc. of Broward County for Use in El Prado Parking Lot, On Monday 07 March 2011, from 8:30 AM till 12:00 PM, During Use of Jarvis Hall for 49th Annual Shareholders Meeting..

STAFF RECOMMENDATION: N/A**BOARD/COMMITTEE RECOMMENDATION:** N/A**FISCAL IMPACT AND APPROPRIATION OF FUNDS:** N/A

- | | |
|---|--|
| <input type="checkbox"/> Amount \$ _____ | <input type="checkbox"/> Acct # _____ |
| <input type="checkbox"/> Transfer of funds required | <input type="checkbox"/> From Acct # _____ |
| <input type="checkbox"/> Bid | <input type="checkbox"/> Grant <input type="checkbox"/> Amount represents matching funds |

Town Attorney review required

- ☐
- Yes
- ☒
- No

Town Manager's Initials: JO



OFFICE OF THE
TOWN MANAGER

TOWN OF LAUDERDALE-BY-THE-SEA

4501 OCEAN DRIVE • LAUDERDALE-BY-THE-SEA, FL 33308
TELEPHONE (954) 776-0576 • FAX (954) 776-0578

07 April 2010

Mr. Daniel G. Campbell
Caribe Cooperative Association
4050 N. Ocean Drive
Lauderdale By-The-Sea, FL 33308

Re: Use of Jarvis Hall – Shareholders Meeting
Monday, 07 Mar 2011, 8:30 AM till 12:00 PM

Dear Mr. Campbell,

Upon review of your application for use of Jarvis Hall, Town Administration gives approval. Consider this correspondence the permit for use. Please pick up a key for the entrance from Town Hall on Friday in advance of the event. As is requested of all users of the facility, the Town requests that the facility be left in the condition that it was found.

Your request for forty-five (45) parking permits must be approved by the Town Commission and will be presented to the Commission at the next available Town Commission meeting.

Please do not hesitate contact my office should you need additional information or have any questions regarding the use of Jarvis Hall.

Sincerely,

John E. Olinzock
Assistant Town Manager

CC: Esther Colon, Town Manager
Mayor & Town Commission



Town of Lauderdale-By-The-Sea Application for Use of Jarvis Hall

Return completed application thirty (30) days before the event with \$100.00 Refundable Security Deposit to: Office of the Town Manager, Town Hall, 4501 Ocean Drive, Lauderdale-By-The-Sea, FL 33308. Phone: 954-776-0576. This application is downloadable on the web at www.lauderdalebythesea-fl.gov.

Applicant Information

Name/Organization	The Caribe Inc of Broward County <small>Provide copy of State Registration</small>
Representative	Anita Lichtenvoort & Daniel G. Campbell
Street Address	4050 N. Ocean Drive
City State ZIP Code	Lauderdale By The Sea, FL 33308
Home Phone	
Work Phone	954-776-6484
Fax Number	954-776-4193
Cell Phone	

Event Description

Type of Event	49 th Annual Shareholders' Meeting
Date of Event	Monday, March 7, 2011 <small>Please indicate if Event is more than one (1) Day</small>
Hours of Event	8:30 A.M - 12:00 Noon
Set Up Requirements	Description of Use of the Facility. Include use of Hall, Portico, Kitchen, Electronic Equipment, Tables, Chairs, etc. Separately attach a Floor Plan to indicate set up Requirements. Number of Persons attending Event: <u>80</u> (Maximum Room Capacity, Jarvis Hall, 260, 120 with tables)

NB: Floor Plan Attached.

Town Commission Approval Required for the Following Items

Serving/Selling of alcoholic beverages. (Proof of Insurance Required).

N/A

Waiving of User Fees. (Reference Attached Town Resolution 1254).

N/A

Collection of Donations/Entrance Fees.

N/A

Televising and/or Recording of the Event. (Reference Attached Ordinance).

N/A

Agendas/Publications/Advertising to be distributed before, during, and after the Event.

Sponsorship/Co-Sponsorship by the Town. Include a statement of Benefit to the Town from the proposed event, a projection of revenues from the event, if any, and distribution of those revenues.

N/A

Names/Addresses of All Financial Sponsors of the Event

1)

2)

3)

N/A

Names/Addresses of All Charitable and/or Not-For-Profit Organization Receiving Any Portion of Proceeds from the Event

1)

2)

3)

N/A

All organizations using Jarvis Hall shall provide the Town with an Indemnity and Hold Harmless Agreement.

All applicants conducting events/meetings where alcoholic beverages will be sold or served shall provide the Town with Insurance Certificates or Binders establishing proof of coverage for general liability insurance with a minimum coverage of one million dollars (\$1,000,000) per occurrence.

All events occurring in Jarvis Hall shall be subject to video recording for broadcast or rebroadcast on the town's governmental access channel if the event is determined by the Town Commission to be of great public importance.

WE will ✓ All parking shall be the responsibility of the applicant unless other arrangements are approved by the Town Commission prior to the event/meeting. The applicant shall be responsible to ensure that all required permits are obtained prior to the event/meeting.

Applicant shall be responsible for clean-up of the premises following the conclusion of the event. Security Deposit shall be applied against any costs incurred by the Town in cleaning and/or repairing Jarvis Hall after it is used.

Summary Checklist of Required Items

- ☒ Refundable Security Deposit
- ☐ Copy of State Registration Attached, as Required.
- ☐ Detailed Description of Event Attached.
- ☒ Floor Plan Detailing Room Set-Up Attached.
- ☐ Copy of License issued from Florida Division of Alcoholic Beverages & Tobacco if Alcoholic Beverages are to be served/sold.
- ☐ Insurance Certificates or Binders establishing minimum coverage of \$1,000,000 per occurrence and proof of coverage of general liability insurance with Town of Lauderdale-By-The-Sea as additional insured if alcoholic beverages are to be served/sold.
- ☐ Statement of Benefit if applicant is seeking sponsorship/co-sponsorship from Town.
- ☐ Notarized Indemnity and Hold Harmless Agreement

Application is considered Incomplete if all Required Items are not Submitted with Application.

Applicant Signature	<i>Daniel G. Campbell</i>
Name (printed)	Daniel G. Campbell
Date	4-1-10

STATE OF FLORIDA:
COUNTY OF BROWARD:

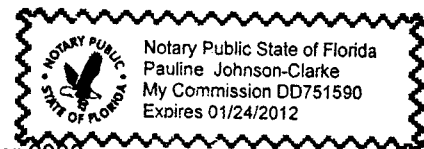
SWORN TO AND SUBSCRIBED BEFORE ME, a Notary Public of the State of Florida, by

Daniel G. Campbell who is personally known to me/~~provided~~

_____ as identification and who did/did not take an oath.

Pauline Johnson-Clarke
Notary Public, State of Florida

My Commission Expires:



Approved by Town Commission 12 September 2008

Attachments: Indemnity & Hold Harmless Agreement
Resolution 1254
Ordinance, Jarvis Hall

RESOLUTION NO.: 2008-18

1 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF
2 LAUDERDALE-BY-THE-SEA, FLORIDA, REPEALING RESOLUTION NO.
3 1254, WHICH PROVIDED FOR RENTAL FEES TO BE CHARGED FOR THE
4 USE OF JARVIS HALL. AND IMPOSING, INSTEAD, THE REQUIREMENT
5 THAT ALL USERS OF JARVIS HALL MAKE A \$100 REFUNDABLE
6 SECURITY DEPOSIT, TO BE APPLIED AGAINST ANY COSTS INCURRED
7 IN CLEANING AND/OR REPAIRING JARVIS HALL AFTER ITS USE.

8
9 **WHEREAS**, Sec. 17-103 of the Code of Ordinances establishes the "Standards for use" of
10 Jarvis Hall; and

11
12 **WHEREAS**, pursuant to Sec. 17-103(b) of the Code of Ordinances, fees for the use of Jarvis
13 Hall are adopted by Town resolution; and

14
15 **WHEREAS**, pursuant to the above authority, the Town adopted Resolution No. 1254, which
16 established certain rental fees for the use of Jarvis Hall; and

17
18 **WHEREAS**, the Town Commission has determined that, for those events approved by the
19 Town Commission, no fee should be charged but that, instead, a refundable security deposit should
20 be required from all users and be applied against any costs incurred by the Town in cleaning and/or
21 repairing Jarvis Hall after it is used.


22
23 **NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE**
24 **TOWN OF LAUDERDALE-BY-THE-SEA, FLORIDA:**

25
26 **SECTION 1.** That Resolution No. 1254, which provided for rental fees for the use of Jarvis
27 Hall, is hereby repealed.

28
29 **SECTION 2.** That, pursuant to Sec. 17-103 of the Code of Ordinances, all users of Jarvis
30 Hall shall be required to make a \$100 refundable security deposit to the Town, to be applied against
31 any costs incurred by the Town in cleaning and/or repairing Jarvis Hall after it is used.

32
33 **SECTION 3.** This Resolution shall become effective immediately upon its passage and
34 adoption.

35
PASSED AND ADOPTED this 12 of September, 2008


MAYOR ROSEANN MINNET

ATTEST:


June White, Town Clerk

INDEMNITY AND HOLD HARMLESS CERTIFICATE

The Caribe Inc of Broward ("Assoc") in return for the ability to use Jarvis Hall, and the payment of other good and valuable consideration, the receipt of which is hereby acknowledged, agrees to protect, defend, indemnify and hold the Town of Lauderdale-by-the-Sea ("Town"), its officials, employees and agents harmless from and against any and all lawsuits, penalties, damages, settlements, judgments, decrees, costs, charges and other expenses or liabilities of every kind in connection with or arising directly out of the Association's use of the Town's property. The Caribe Inc further agrees to investigate, handle, respond to, provide defense for, and defend any such claims, at its sole expense and agrees to bear all other costs and expenses and attorney's fees relating thereto at both the trial and appellate levels.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 1st day of April, 2010, 2009.

Signed, sealed and delivered
in the presence of:

Name:

Daniel G. Campbell
Daniel G. Campbell, Pres.
Print Name

STATE OF FLORIDA)
)
COUNTY OF BROWARD) ss:

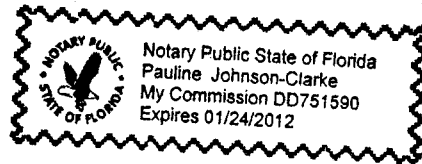
I HEREBY CERTIFY that on this day before me, an officer duly qualified to take acknowledgements, personally appeared Daniel G. Campbell as Pres.

President (Title) of The Caribe Inc of Broward County, a Florida corporation,
personally known to be the person described in, ~~or who produced~~
_____ as ~~identification~~, and who executed the foregoing and
acknowledged before me that (s)he executed the same.

WITNESS my hand and seal in the County and State aforesaid on this
1st day of April, 2010, 2009.

Pauline Johnson-Clarke
NOTARY PUBLIC

My Commission Expires:



RESIDENTIAL PARKING PERMIT APPLICATION

PERMIT # _____

DATE ISSUED: _____

Name: Canbe' Inc of Broward County

Address: 4050 N. Ocean Drive, L.B.T.S., FL 3308

Telephone Number: 954-776-6484

Vehicle Description

Year: _____

Make: _____

Model: _____

Color: _____

Vehicle's License Plate No. _____

I understand that I must be a resident of the Town of Lauderdale-By-The-Sea, Florida, to be entitled to resident parking privileges; that this permit is only valid through September 30th of the current fiscal year. And, that no pro rating of the cost for the permit is available. I am aware that overnight parking is not permitted in areas designated for resident permit parking.

I also understand that the parking permit sticker is not transferable to another vehicle. That the parking permit entitles me to park at designated areas only and all other parking regulations must be adhered to.

Signature of Owner: _____

Rainald D. Cuythell, Pres.

TOWN HALL USE ONLY

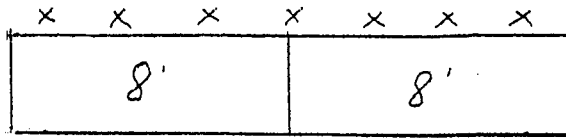
Produced _____ as proof of residency.
(i.e. Driver's license, lease, etc)

Reviewed by: _____

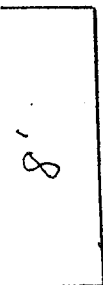
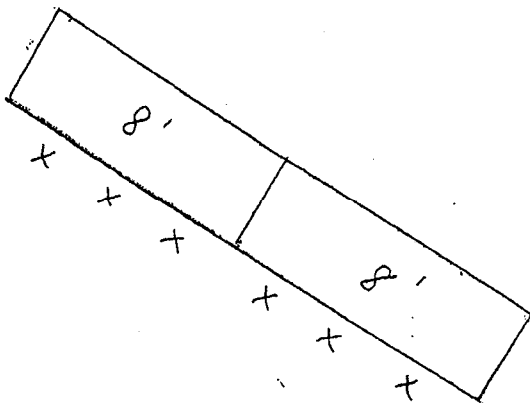
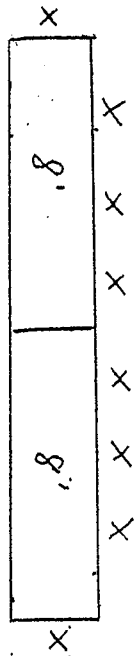
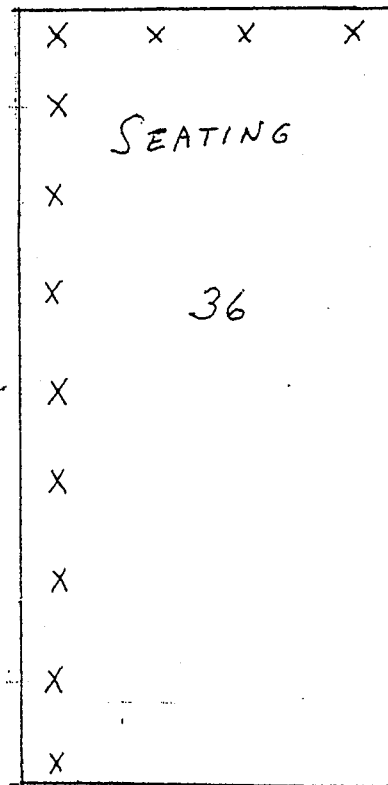
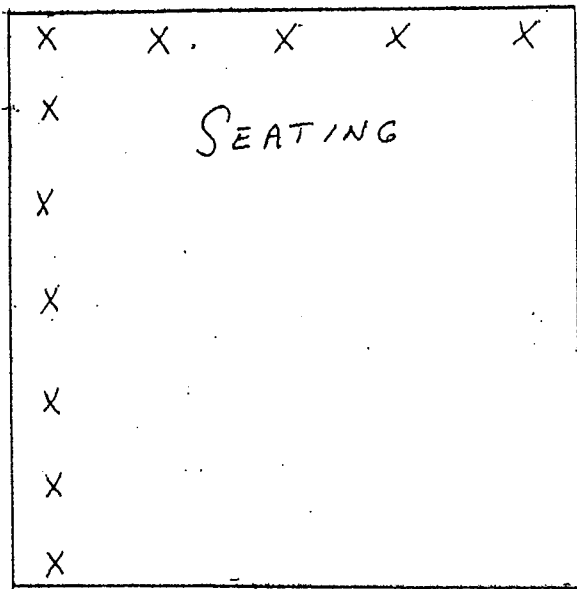
CARIBE INC. ANNUAL MEETING

AMERICAN
FLAG

PODIUM
W
MIKE



X
CARD
TABLE



LARGE CONFERENCE
TABLE
X X

X- CHAIRS

FRONT ENTRANCE

001.306.000.369.300

TOWN OF LAUDERDALE-BY-THE-SEA
 4501 Ocean Drive
 Lauderdale-By-The-Sea, Florida 33308-3610
 Telephone (954) 776-0576 • Fax (954) 776-0094

Nº 09760

DATE 4.5.10.

RECEIVED FROM The Caribe

\$ 100.00

FOR One hundred

FOR App for Jarvis Hall

AMOUNT OF ACCOUNT \$ _____

AMOUNT PAID \$ _____

BALANCE DUE \$ _____

Thank You!
 BY Karen

DOLLARS
☐ CASH
☒ CHECK
☐ M.O.
☐ CREDIT CARD

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND-NOT A WHITE BACKGROUND

COLONIAL BANK, N.A.
FORT LAUDERDALE, FL

CHECK # 51128

8/31/2007

THE CARIBE INC OF BROWARD COUNTY
OPERATING ACCOUNT
 4050 NORTH OCEAN DRIVE
 LAUDERDALE BY THE SEA, FL 33308

DATE	AMOUNT
03/31/10	\$100.00

PAY ONE HUNDRED AND 00/100 DOLLARS

PAY TO THE ORDER OF **TOWN OF LAUDERDALE BY THE SEA**
 4501 OCEAN DRIVE
 LAUDERDALE BY THE SEA, FL 33308

Deirdre S. Campbell
Holmes-Clarke

EXPLANATION OF ADDITIONAL SECURITY FEATURES INDICATED ON REVERSE SIDE

⑈051128⑈ ⑆063113222⑆ 8040661301⑈

2009 NOT-FOR-PROFIT CORPORATION ANNUAL REPORT

DOCUMENT# 704340

FILED
Mar 26, 2009
Secretary of State

Entity Name: THE CARIBE INC OF BROWARD COUNTY

Current Principal Place of Business:

4050 N. OCEAN DRIVE
LAUDERDALE-BY-THE-SEA FLA, 33308

New Principal Place of Business:

4050 N. OCEAN DRIVE
LAUDERDALE-BY-THE-SEA, FL 33308 US

Current Mailing Address:

4050 N. OCEAN DRIVE
BUILDING MANAGER'S OFFICE
LAUDERDALE-BY-THE SEA, FL 33308 US

New Mailing Address:

4050 N. OCEAN DRIVE
LAUDERDALE-BY-THE-SEA, FL 33308 US

FEI Number: 59-0994670

FEI Number Applied For ()

FEI Number Not Applicable ()

Certificate of Status Desired ()

Name and Address of Current Registered Agent:

JOHNSON-CLARKE, PAULINE
4050 N OCEAN DRIVE
LAUDERDALE BYTHE, FL 33308 US

Name and Address of New Registered Agent:

JOHNSON-CLARKE, PAULINE J MS.
4050 N OCEAN DRIVE
LAUDERDALE BY-THE-SEA, FL 33308 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE: PAULINE JOHNSON-CLARKE

03/26/2009

Electronic Signature of Registered Agent

Date

OFFICERS AND DIRECTORS:

Title: T () Delete
Name: ADER, ROBERT
Address: 4050 N. OCEAN DRIVE #1008
City-St-Zip: LAUDERDALE-BY-THE-SEA, FL 33308

Title: P () Delete
Name: CAMPBELL, DANIEL G
Address: 4050 N. OCEAN DR., 208
City-St-Zip: LBTS, FL 33308

Title: VP () Delete
Name: MOYYAD, DR
Address: 4050 N OCEAN DR #
City-St-Zip: LBTS, FL 33308

Title: D () Delete
Name: CAMPIONE, FRANK
Address: 4050 N. OCEAN DR.
City-St-Zip: L.B.T.S., FL 33308

Title: D () Delete
Name: STEINER, ALAN
Address: 4050 N. OCEAN DR., 110
City-St-Zip: LBTS, FL 33308

Title: () Delete
Name:
Address:
City-St-Zip:

ADDITIONS/CHANGES TO OFFICERS AND DIRECTORS:

Title: T (X) Change () Addition
Name: ADER, ROBERT
Address: 4050 N. OCEAN DRIVE #1008
City-St-Zip: LAUDERDALE-BY-THE-SEA, FL 33308 US

Title: P (X) Change () Addition
Name: CAMPBELL, DANIEL G
Address: 4050 N. OCEAN DR., #208
City-St-Zip: LBTS, FL 33308 US

Title: VP (X) Change () Addition
Name: MOYYAD, DR
Address: 4050 N OCEAN DR #901
City-St-Zip: LBTS, FL 33308

Title: D (X) Change () Addition
Name: CAMPIONE, FRANK
Address: 4050 N. OCEAN DR. #1601
City-St-Zip: L.B.T.S., FL 33308 US

Title: D (X) Change () Addition
Name: STEINER, ALAN
Address: 4050 N. OCEAN DR., 110
City-St-Zip: LBTS, FL 33308 US

Title: S () Change (X) Addition
Name: STOOT, PHILLIP
Address: 4050 N. OCEAN DRIVE, #803
City-St-Zip: LBTS, FL 33308 US

I hereby certify that the information supplied with this filing does not qualify for the exemption stated in Chapter 119, Florida Statutes. I further certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 617, Florida Statutes; and that my name appears above, or on an attachment with an address, with all other like empowered.

SIGNATURE: DANIEL G. CAMPBELL

P

03/26/2009

Electronic Signature of Signing Officer or Director

Date